

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, October 31, 2016

Meeting called to order by President, Mike Karolewicz at 6:02 p.m.

Roll Call: Present – Karen Wesener, Mike Karolewicz, Diane Oleson, Tom Loew, Judith Williams-Killackey, Tim Solomon, Bob Donohoo, Dr. Steve Patz. Excused – Alderperson Kristen Wilhelm. Others present – Rachel Muchin Young.

Public Comment/Visitors: none

Correspondence: none

Approval of Minutes from regular meeting of September 26, 2016: Motion by Tom, second by Diane to approve minutes. Motion approved.

COMMITTEE REPORTS:

Finance – Motion by Tom, second by Steve to approve invoices in the amount of \$25,822.40. Motion approved. Motion by Tim, second by Steve to approve the Treasurer's report. Motion approved.

City Matters – The 2017 Civic Celebration is planned for Saturday, July 1 through Tuesday, July 4. The plan is to keep regular hours on Saturday and Sunday and to close at 6:00 pm on Monday the 3rd and all day on Tuesday the 4th.

President – Trustees are encouraged to contact Alderperson regarding the Library budget.

Director – See attachment D. New carts are working out well. Considering offering a digital only card for use by local businesses.

Foundation – The Foundation needs a Trustee liaison. Karen offered to be the liaison to the Foundation.

Building and Grounds – none

Personnel – Rachel will complete a self evaluation to be distributed at or before the November meeting. The Trustees evaluation of the Director will be due 2 weeks after that meeting.

Strategic Plan & Capital Projects – Consider promoting resources at the Library regarding language learning.

Other Business:

- **Status of Friends Assets** – A letter from Attorney Klimetz was received indicating that a second page of the Friends funds accounting was not sent with the original information. That page indicated one item of particular concern – a \$5000 donation to Amvets Post 60. Motion by Steve, second by Bob to have Rachel send a letter to the Amvets Post inquiring if they received the check and if the funds are still in their treasury. It should be explained that these funds may have been distributed inappropriately to their organization and that we respectfully request that the funds not be spent until all issues regarding them are resolved. Motion approved. Trustees are reminded that any communication with the Friends should be in writing and must go through Attorney Klimetz. Motion by Steve, second by Judy to have Rachel and Mike coordinate with the city attorney to draft a letter to Attorney Klimetz requesting a full accounting, including copies of bank statements, of the Friends funds.
- **Budget Timeline and Issues** – There is a budget hearing on November 15.

New Business: none

Next regular Trustee meeting is Monday, November 28, 2016, 6:00 p.m. in Sievert Room.

Motion by Diane, second by Bob to adjourn the meeting. Motion approved. Adjourned at 7:42 p.m.